

MY SPECIAL SPOT RELEASE AUTHORIZATION



I hereby authorize only the following persons to transport my child, _____ to and from the Center:

NAME	FULL ADDRESS	RELATIONSHIP	DAYTIME PHONE #
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

I understand that my child will only be release to the persons indicated. (Center staff members are not permitted to sign children in or out or transport children to or from Center.) Please list all possible authorized persons. Names on this list and on emergency form should coincide. In my child's best interest, I recognize that phone authorizations cannot be accepted. Parents are asked to alert the staff at drop-off time regarding any changes in the routine pick-up person even if they are listed above. First-time pick-ups or those who are new to the staff must be prepared to show a photo I. D., such as a driver's license. Children will only be released to adults and those adults, (not teens) must have appropriate car seats.

If the parent or alternative pick-up person appears to be physically or emotionally impaired, or under the influence of drugs or alcohol, to the extent that in the judgment of the director and/or staff member, the child would be placed at risk or harm if released to such an individual, the Center will not release the child and will attempt to contact other parent or alternate person authorized by parent. If Center is unsuccessful in doing so, we reserve the right to contact the Child Abuse Hotline to seek assistance in caring for the child (1-800-792-8610). The same procedure will be followed if no on show up to pick-up at the time of the Center's daily closing.

It is suggested that parents who are "on the road", away from the office, at the mall, etc... and are otherwise unreachable for long periods assure that their alternatives are available for regular pick-up as well as mid-day for accident or illness. If this is not assured, it may be advisable for the parent to call the Center at least every two hours. Lack of ability to contact parent, or other suitable arrangement, constitutes neglect.

If there is a non-custodial parent involved, please indicate below and attach a copy of the court order.

Name of non-custodial parent

Court Papers Provided Yes No

Signature of Parent/Guardian

Date

Signature of Parent/Guardian

Date